



***Join an organization which is respected and well loved by the Community we serve!
Dental Assistant/ RDA***

This is a great opportunity to share your work with an organization that cares for the community of Healdsburg, Windsor, Geyserville, and beyond.

At Alliance Medical Center (AMC), we believe everyone deserves the highest quality care. We provide primary medical and dental care within a broad array of services - including prenatal, a teen center, all ages dental care, mental health, nutrition health services - that help our patients live healthier lives.

Our mission is to improve the health and wellness of our diverse communities. We provide accessible, caring, and high-quality healthcare services. We are a recognized Federally Qualified Healthcare Center (FQHC) leader in improving the health of our communities. We are proud to serve a diverse population of approximately 13,000 predominantly Spanish speaking patients.

AMC's Healdsburg and Windsor Medical locations are both recognized PCMH (Patient Centered Medical Home) sites and we are proud to be eligible to recruit National Health Service Corps Scholars, Physicians, and Registered Nurses with student loan repayment needs with Highest HPSA Primary Care score 18!

What you will do at AMC:

Primary responsibility will be to assist our Dentists during examination and treatment of patients, performing the following duties:

- Assists dentist provider(s) chair-side with all ages patients
- Prepares patients, sterilizes and disinfects instruments, sets up instrument trays, prepares materials, and assists dentist during dental procedures
- Performs appropriate dental treatment for AMC's patients under a dentist's supervision
- Takes and records medical and dental histories and vital signs of patient
- Assists dentist provider chair-side with management of medical and dental emergencies
- Instructs patients in oral hygiene and plaque control education
- Communicates with patients and family members to explain scope of treatment, explain oral hygiene instructions and answer questions within the scope of license and knowledge
- Provides postoperative instructions prescribed by Dentist
- Records treatment information in patient records
- Performs data entry tasks, as well as other front office tasks, as needed

The RDA at Alliance Medical Center has the following qualifications and skills:

- Associate's degree (A. A.) or equivalent from two-year college or technical school; or High school graduate and six months to one year related experience and/or training; or equivalent combination of education and experience required;
- Bi-lingual Spanish and English required;
- Registered Dental Assistant and X-ray license required;
- Current CPR certification required;
- Excellent communication skills (writing and verbal);
- Familiarity with front-office procedures preferred.

Why AMC?

- Competitive hourly pay, certification reimbursement during employment, complete benefits package including vacation and 403(b) plan with employer matching contribution!
- Positive environment, supportive management team, and awesomely wonderful co-workers!

*** We require all employees to be vaccinated or have a valid medical or religious exemption from receiving a COVID-19 vaccine. If hired, you will be required to prove that you have received the COVID- 19 vaccine or have a valid religious or medical reason not to be vaccinated. Employees with valid exemptions will be required to undergo weekly testing as required by the California Department of Public Health.

How to apply:

Email resume hr@alliancemed.org with the Job Title in the headline

Alliance Medical Center is an Equal Opportunity Employer.