



Reputable Community Healthcare Clinic is hiring a Patient Navigator/Community Health Worker

Join an organization which is respected and well loved by the Community we serve!

This is a great opportunity to share your work with an organization that cares for the community of Healdsburg, Windsor, Geyserville, and beyond.

At Alliance Medical Center (AMC), we believe everyone deserves the highest quality care. We provide primary medical and dental care within a broad array of services - including prenatal, a teen center, all ages dental care, mental health, nutrition health services - that help our patients' live healthier lives.

Our mission is to improve the health and wellness of our diverse communities. We provide accessible, caring, and high quality healthcare services. We are a recognized Federally Qualified Healthcare Center (FQHC) leader in improving the health of our communities. We are proud to serve a diverse population of approximately 13,000 predominantly Spanish speaking patients.

AMC's Healdsburg and Windsor Medical locations are both recognized PCMH (Patient Centered Medical Home) sites and we are proud to be eligible to recruit National Health Service Corps Scholars, Physicians, and Registered Nurses with student loan repayment needs with Highest HPSA Primary Care score 18!

Alliance Medical Center is currently hiring a full time Patient Navigator/Community Health Worker:

Patient Navigator/Community Health Worker is responsible for reaching out to the community and assisting individuals and families to learn about important health information as well as help patient's access health insurance and other needed supports.

Essential Duties and Responsibilities include the following.

- Conduct individual and other community outreach and educational sessions to inform current patients, stakeholders and other community members in health care topics of interest including staying safe from and dealing with Covid and other infectious diseases, the value of preventative cancer and other health screenings; keeps up-to-date on healthcare topics.
- Schedule and orient new clients and potential clients to the Alliance Medical Center program(s) and notifies them of their rights and responsibilities as participants, using appropriate electronic portals as directed.
- Complete applications for the following programs: Medi-Cal, Covered California, County Medical, Access for Infants and Mothers Program, Gateway, Family Planning, CDP, and any other new upcoming healthcare programs.
- Make appropriate referrals to agencies and facilities and works with clinic staff to see appropriate clients in individual programs.
- Attend Covered California and Medi-Cal enrollment related meetings offsite or by teleconference.
- Participate in outreach efforts in the community within the health center's Prevention and control of chronic disease
- Educate the patient and their families on the importance of lifestyle change; adherence to their medication regimes and recommended treatments
- Help patients navigate the healthcare system; enrollment eligibility, appointments, referrals helps figure

- out transportation, promoting continuity of care
- Assess how well a self- management plan is helping the patient meet their own health goals
- Other duties as assigned.

Patient Navigator/Community Health Worker at Alliance Medical Center has the following qualifications and skills:

To perform this job successfully, an individual must be interested in fostering community member's well-being, demonstrated by experiences and/or education regarding helping people. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience:

High school diploma or general education degree (GED); or one-year related experience and/or training with additional years of experience preferred but not required; or equivalent combination of education and experience; Community Health Worker certification preferred but not required.

Language Skills

Must be fully bilingual and biliterate (Spanish/English). Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence, ability to speak effectively before groups of customers or employees of organization.

Mathematical Skills

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

Reasoning Ability

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

Computer Skills

To perform this job successfully, an individual should have knowledge of Internet software and Word Processing software.

Why AMC?

AMC is a place which nurtures our employees and is mission driven – if you are looking for meaningful work, and want to work with the underserved community, this is the job for you! AMC offers excellent pay rate with a complete benefits package including medical, dental, vision, life insurance, vacation, sick leave, and retirement plan with a generous Employer Match.

To apply:

Email resume to hr@alliancemed.org with title of position in Subject.

AMC is a EOE